



Preston Neighbourhood House Inc.

“Leading our community towards greater independence and quality of life.

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CURRICULUM POLICY

1. AUTHORISATION

The Preston Neighbourhood House Committee of Management adopted this policy for 2007.

2. REVIEW DATE

This policy shall be reviewed on or before December 2010

3. SCOPE

To whom does this policy apply and when?

- *Participants, staff and tutors engaged in the daily business of Preston Neighbourhood House.*

This policy is explained through:

- Equal Opportunity and Non-Discrimination Policy,
- Managing Diversity Policy
- Professional Development Policy.
- *Charter of Human Rights*

In addition, reference should be made to:

- Recognition of Prior Learning
- Grievance
- Fees and Charges
- Quality Training and Assessment

4. DEFINITIONS

Words or phrases that are special to this policy or procedure, which might be unfamiliar or misinterpreted.

- **This policy refers to the Rights and Responsibilities of all stakeholders engaged in the Preston Neighbourhood House.**
- **Preston Neighbourhood House encourages tolerance and acceptance of diversity within our House community.**
- **It supports the Equal Opportunity and Non-discrimination policies of Preston Neighbourhood House.**

5. POLICY

VALUES

MISSION STATEMENT:

“Preston Neighbourhood House will encourage and support the local community to increase independence and quality of life by providing high quality, accessible programs and services promoting social interaction, mutual support and skill development”

PURPOSE

◆ **General Principle**

The Preston Neighbourhood House’s curriculum policy will act as a framework for the development and maintenance of quality programs, while reflecting the educational and social philosophies of the organisation.

Preston Neighbourhood House will ensure that the policy is employed for evaluating, strengthening and promoting good practice.

◆ **Philosophy, Aims & Objectives**

Curriculum will allow students to experience success in educational, social, culture and economic goals. It must be based on principles of social justice.

Curriculum should have currency outside the classroom.

Curriculum will be inclusive of students gender, ethnicity, culture & sexual orientation, socio-economic status, age or disability. It will value the contributions these factors make and consider special needs that they may produce.

Curriculum will provide realistic pathways in to employment and /or further education as well as social outlets.

Preston Neighbourhood House staff will ensure a variety of entry and exit points are provided for within curriculum where applicable.

◆ **Educational Theories / Modules**

Curriculum will reflect the knowledge and understanding of current sound educational theories and modules.

Curriculum will foster an open and supportive learning environment. Content will be negotiated with students where the need arises, within the perimeter of accreditation guidelines. It will be challenging, coherent and relevant to individual student’s needs and flexible enough to meet changing needs.

Curriculum will affirm and build on student’s prior knowledge, learning and experience. Curriculum will reflect learning as a life long process. ***Potential vocational and study pathways will be acknowledged.***

6. PROCEDURES

◆ Student information

The aims, content and outcomes of all curriculum will be explained to students at the beginning of each course.

◆ Professional Development

Curriculum will inform and be supported by relevant professional development for staff.

7. IMPLEMENTATION SUPPORT

7.1 COMMITTEE STRUCTURE

It is the responsibility of the Committee of Management to ensure that all staff and users are aware of this policy and that it is implemented within the centre.

7.2 KEY RESPONSIBILITIES AND AUTHORITIES

- * The Coordinator will be responsible to work with the staff to ensure this policy is implemented within the centre.
- * The policy may be viewed in the centre Policy Book.
- * The Committee of Management must formally approve any alterations to this policy and set due dates for review.

8. EVALUATION

- * Is the policy being successfully implemented?
- * Have any implementation issues occurred which need to be referred to C.O.M.