

<b>CASUAL VENUE HIRE FOR PRIVATE INDIVIDUALS OR GROUPS</b>			
		<b>Hourly Rate</b>	<b>* Daily Rate (For bookings over 5 hours)</b>
<b>CHURCH/ HALL 220 High St, Preston</b>			
<b>Whole Building + Kitchen</b>		<b>\$65</b>	<b>\$230</b>
<b>Whole Building Excluding Kitchen</b>		<b>\$60</b>	<b>\$210</b>
<b>Front Hall</b>		<b>\$25</b>	<b>\$125</b>
<b>Rear Hall</b>		<b>\$25</b>	<b>\$125</b>
<b>Annexe</b>		<b>\$25</b>	<b>\$125</b>
<b>Kitchen</b>		<b>\$30</b>	<b>\$125</b>
<b>Kitchen &amp; Rear Hall OR Annexe</b>		<b>\$50</b>	<b>\$170</b>
<b>Meeting Room</b>	<b>Min \$10</b>	<b>\$7</b>	<b>\$40</b>
<b>Party Booking =(Annexe OR Rear Hall + Kitchen+ Playground + Cleaning Levy)</b>			<b>3 HOUR BLOCK = \$125</b>
<b>NEIGHBOURHOOD HOUSE 218 High St, Preston</b>			
<b>Room 5/6</b>		<b>\$25</b>	<b>\$125</b>
<b>Room 2/3</b>		<b>\$25</b>	<b>\$125</b>
<b>Computer Lab</b>		<b>\$50</b>	<b>\$230</b>
<b>Staff Room</b>	<b>Min \$10</b>	<b>\$7</b>	<b>\$40</b>
<b>Access Room + Computers</b>		<b>\$25</b>	<b>\$90</b>
<b>OTHER ASSOCIATED COSTS</b>			
	<b>\$10</b>	<b>Per booking up to 3 hrs</b>	
<b>Cleaning Levy</b>	<b>\$25</b>	<b>For bookings over 3 hrs</b>	
<b>Bond</b>	<b>\$150</b>	<b>Refundable at end of agreement (see conditions)</b>	
<b>Key Deposit</b>	<b>\$100</b>	<b>Refundable upon return (see conditions)</b>	
<b>Insurance Handling Fee</b>	<b>\$7</b>	<b>Casual insurance can be accessed one time only whilst Hirer is obtaining their own Insurance</b>	
<b>One-Off Public Liability Insurance</b>		<b>Rates vary according to number of participants in the activity (enquire on booking)</b>	
<b>TV, Video, O/H Projector</b>	<b>\$5</b>	<b>Per booking</b>	
<b>Data Projector</b>	<b>\$25</b>	<b>Per booking</b>	
<b>Air Conditioning</b>	<b>\$10ph</b>	<b>By Negotiation @ \$10 per hour</b>	
	<b>\$20</b>	<b>If lights and/or heaters are left on</b>	
	<b>\$20</b>	<b>If furniture is not returned to relevant storage</b>	
	<b>\$30</b>	<b>If rubbish is not removed.</b>	
	<b>\$30</b>	<b>If floors unswept</b>	
<b>Sundry Expenses</b>	<b>\$30</b>	<b>If kitchen left dirty and ovens uncleaned.</b>	
<b>Late Payment of Invoices</b>	<b>\$20</b>	<b>Monthly for late payment of invoices.</b>	